

Enrolment Form 報名表格

Course name 報讀課程名稱 : _____

Course code 編號 : _____ Course start date 開課日期 : _____

Personal Details 個人資料

Sex 性別: Male 男 Female 女

Full Name (English) _____ 姓名(中文) _____

Position 職位: _____ Company/Organization 公司/機構: _____

Telephone 電話: _____ Mobile 手提電話: _____

Contact Address 地址: _____

Email 電郵: _____

From where did you first learn about this programme? 從何得知此課程?

Referral 朋友推介: _____ Leaflet 宣傳單張 Email 電郵 Website 網頁 Others 其他: _____

Payment Method 付款方法

1) Pay in Person 現金親身繳付

2) Bank Transfer: Hong Kong Shanghai Banking Corporation - 168 876803 001 (please mail or fax the payment receipt copy to us) 銀行轉賬: 滙豐銀行 - 168 876803 001 (請保留單據正本, 郵寄或傳真副本)

3) Crossed cheque made payable to "Talent Professional Training Group Limited" 支票付款: 抬頭「駿杰專業培訓集團有限公司」

Enrollment 報名

1. All fees paid are NON-transferable and NON-refundable, except course cancellation 本人明白所繳付之課程費用, 除非課程取消, 所有費用是不能轉讓及退還。

2. \$300 administrative fee or 10% course fee (whichever is higher) will be charged for course postponement by participants 如選擇延期, 則須繳付 HK\$300 或課程費用之 10%(以較高為準)作為行政費用。

3. Personal Data provided in this form will be used for processing your course application, administrative, statistical and marketing purposes. The data will be solely handled by Talent Professional staff but may be transferred to an authorized third party in relation to the above purposes and prescribed purposes as allowed by Talent Professional and the law from time to time 個人資料將會作報讀申請、行政、統計及課程推廣等用途。只有駿杰職員才能處理有關資料, 但亦可能會轉讓為本公司提供有關服務的委托人處理, 而一切資料是將會受到保密的。

4. Under the provisions of the Personal Data (Privacy) Ordinance, applicants have rights to request access to, and to request the correction of, their personal data. Applicants wishing to access to their data, should submit written requests to Talent Professional 根據個人資料(私隱)條例, 申請人有權查閱及更改其個人資料。申請人如須查閱或更改個人資料, 請來函駿杰專業培訓集團有限公司。

I have noted, understood and agreed the contents of the above and Talent Professional policy on personal data (privacy). 本人已細閱、明白並同意上述各項及有關駿杰專業培訓集團有限公司在處理個人資料(私隱)的守則的部份。

Participant Signature 參加者簽名: _____

Date 日期: _____

Payment Information (For staff only) 繳費資料(由職員填寫)

Received On: _____ Cash Cheque No: _____ Bank: _____ Receipt No: _____

Talent Professional Training Group Limited 駿杰專業培訓集團有限公司

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